

**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: SAN SIMON

Plan Control No. APP 2020-01

Department/ Office: Office of the Mayor

Planned Amount

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Regular

Contingency

Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	INSECTICIDE	140.70	20	can	2,814.00	5	703.50	5	703.50	5	703.50	5	703.50
	ALCOHOL	44.42	80	bottle	3,553.60	20	888.40	20	888.40	20	888.40	20	888.40
	STAMP PAD INK	24.86	80	bottle	1,988.80	20	497.20	20	497.20	20	497.20	20	497.20
	NOTEPAD (2" X 3")	32.53	100	pad	3,253.00	50	1,626.50	0	0.00	50	1,626.50	0	0.00
	NOTEPAD (3" X 4")	56.60	100	pad	5,660.00	50	2,830.00	0	0.00	50	2,830.00	0	0.00
	NOTEPAD (3" X 3")	41.90	100	pad	4,190.00	50	2,095.00	50	2,095.00	0	0.00	0	0.00
	NOTEBOOK (40 LEAVES)	12.16	2000	piece	24,320.00	1000	12,160.00	0	0.00	1000	12,160.00	0	0.00
	PAPER (A4 70 GSM)	115.62	20	ream	2,312.40	10	1,156.20	0	0.00	10	1,156.20	0	0.00
	PAPER (LEGAL 70 GSM)	131.23	200	ream	26,246.00	50	6,561.50	50	6,561.50	50	6,561.50	50	6,561.50
	RECORD BOOK (300 PAGES)	71.40	50	book	3,570.00	50	3,570.00	0	0.00	0	0.00	0	0.00
	RECORD BOOK (500 PAGES)	102.90	50	book	5,145.00	50	5,145.00	0	0.00	0	0.00	0	0.00
	TOILET TISSUE PAPER (150 PULLS)	66.05	200	pack	13,210.00	50	3,302.50	50	3,302.50	50	3,302.50	50	3,302.50
	GLUE	48.28	40	jar	1,931.20	10	482.80	10	482.80	10	482.80	10	482.80
	STAPLE WIRE (HEAVY DUTY)	20.87	40	box	834.80	20	417.40	0	0.00	20	417.40	0	0.00
	STAPLE WIRE (STANDARD)	20.24	120	box	2,428.80	30	607.20	30	607.20	30	607.20	30	607.20
	TAPE (ELECTRICAL)	18.38	200	roll	3,676.00	100	1,838.00	0	0.00	100	1,838.00	0	0.00
	TAPE (MASKING WIDTH: 24MM)	55.65	80	roll	4,452.00	20	1,113.00	20	1,113.00	20	1,113.00	20	1,113.00
	TAPE (MASKING WIDTH: 48MM)	107.63	80	roll	8,610.40	20	2,152.60	20	2,152.60	20	2,152.60	20	2,152.60
	TAPE (PACKAGING WIDTH: 48MM)	18.38	80	roll	1,470.40	20	367.60	20	367.60	20	367.60	20	367.60
	TAPE (TRANSPARENT WIDTH: 24MM)	9.19	80	roll	735.20	20	183.80	20	183.80	20	183.80	20	183.80
	TAPE (TRANSPARENT WIDTH: 48MM)	18.38	80	roll	1,470.40	20	367.60	20	367.60	20	367.60	20	367.60
	ELECTRIC FAN (INDUSTRIAL)	983.85	10	unit	9,838.50	10	9,838.50	0	0.00	0	0.00	0	0.00
	ELECTRIC FAN (ORBIT)	1,204.35	20	unit	24,087.00	10	12,043.50	0	0.00	10	12,043.50	0	0.00
	ELECTRIC FAN (STAND)	1,016.06	20	unit	20,321.20	10	10,160.60	0	0.00	10	10,160.60	0	0.00
	ELECTRIC FAN (WALL)	676.10	20	unit	13,522.00	10	6,761.00	0	0.00	10	6,761.00	0	0.00
	FLUORESCENT LAMP	40.95	120	piece	4,914.00	30	1,228.50	30	1,228.50	30	1,228.50	30	1,228.50
	LIGHT BULB	73.19	120	piece	8,782.80	30	2,195.70	30	2,195.70	30	2,195.70	30	2,195.70
	RULER (PLASTIC)	15.62	200	piece	3,124.00	50	781.00	50	781.00	50	781.00	50	781.00
	AIR FRESHENER	86.89	80	can	6,951.20	40	3,475.60	0	0.00	40	3,475.60	0	0.00
	BROOM (TAMBO)	131.25	60	piece	7,875.00	30	3,937.50	0	0.00	30	3,937.50	0	0.00
	BROOM (TING-TING)	30.87	120	piece	3,704.40	60	1,852.20	0	0.00	60	1,852.20	0	0.00
	CLEANER (TOILET BOWL AND URINAL)	42.00	90	bottle	3,780.00	45	1,890.00	0	0.00	45	1,890.00	0	0.00
	CLEANSER (SCOURING POWDER)	24.15	120	can	2,898.00	60	1,449.00	0	0.00	60	1,449.00	0	0.00
	DETERGENT BAR	8.09	360	bar	2,912.40	90	728.10	90	728.10	90	728.10	90	728.10
	DETERGENT POWDER	37.79	360	pack	13,604.40	90	3,401.10	90	3,401.10	90	3,401.10	90	3,401.10
	DISINFECTANT SPRAY	124.16	80	can	9,932.80	20	2,483.20	20	2,483.20	20	2,483.20	20	2,483.20
	DUST PAN	25.07	120	piece	3,008.40	30	752.10	30	752.10	30	752.10	30	752.10
	FURNITURE CLEANER (AEROSOL)	88.20	80	can	7,056.00	20	1,764.00	20	1,764.00	20	1,764.00	20	1,764.00
	MOP (BUCKET)	1,929.38	5	unit	9,646.90	5	9,646.90	0	0.00	0	0.00	0	0.00
	MOP (HANDLE)	147.00	40	piece	5,880.00	20	2,940.00	0	0.00	20	2,940.00	0	0.00
	MOP (HEAD)	111.30	40	piece	4,452.00	20	2,226.00	0	0.00	20	2,226.00	0	0.00
	RUGS	50.17	120	bundle	6,020.40	30	1,505.10	30	1,505.10	30	1,505.10	30	1,505.10
	SCOURING PAD	103.95	100	pack	10,395.00	25	2,598.75	25	2,598.75	25	2,598.75	25	2,598.75
	TRASH BAG	141.23	40	roll	5,649.20	10	1,412.30	10	1,412.30	10	1,412.30	10	1,412.30
	WASTE BASKET	23.81	60	piece	1,428.60	30	714.30	0	0.00	30	714.30	0	0.00
	DESKTOP COMPUTER	39,585.00	2	unit	79,170.00	2	79,170.00	0	0.00	0	0.00	0	0.00
	DVD (REWRITABLE SPEED: 4XMIN, CAPACITY: 4.7GB)	22.00	400	piece	8,800.00	100	2,200.00	100	2,200.00	100	2,200.00	100	2,200.00
	EXTERNAL HARD DRIVE	2,751.00	5	piece	13,755.00	5	13,755.00	0	0.00	0	0.00	0	0.00
	FLASH DRIVE	279.30	50	piece	13,965.00	25	6,982.50	0	0.00	25	6,982.50	0	0.00
	LAPTOP COMPUTER	36,261.75	2	unit	72,523.50	0	0.00	0	0.00	2	72,523.50	0	0.00
	MOUSE (OPTICAL USB PORT)	136.29	50	unit	6,814.50	50	6,814.50	0	0.00	0	0.00	0	0.00
	CLIP (BACKFOLD, METAL, CLAMPING 19MM)	7.64	120	box	916.80	60	458.40	0	0.00	60	458.40	0	0.00
	CLIP (BACKFOLD, METAL, CLAMPING 25MM)	13.52	120	box	1,622.40	60	811.20	0	0.00	60	811.20	0	0.00
	CLIP (BACKFOLD, METAL, CLAMPING 32MM)	20.75	120	box	2,490.00	60	1,245.00	0	0.00	60	1,245.00	0	0.00
	CLIP (BACKFOLD, METAL, CLAMPING 50MM)	39.90	120	box	4,788.00	60	2,394.00	0	0.00	60	2,394.00	0	0.00
	CORRECTION TAPE	17.72	300	box	5,316.00	150	2,658.00	0	0.00	150	2,658.00	0	0.00
	DATA FILE BOX	70.46	100	piece	7,046.00	50	3,523.00	0	0.00	50	3,523.00	0	0.00
	DATA FOLDER	69.30	100	piece	6,930.00	50	3,465.00	0	0.00	50	3,465.00	0	0.00
	ENVELOPE (DOCUMENTARY(A4))	412.06	4	box	1,648.24	2	824.12	0	0.00	2	824.12	0	0.00
	ENVELOPE (DOCUMENTARY(LEGAL))	523.06	20	box	10,461.20	6	3,138.36	6	3,138.36	6	3,138.36	6	3,138.36
	ENVELOPE (EXPANDING KRAP BOARD (LEGAL))	745.50	20	box	14,910.00	5	3,727.50	5	3,727.50	5	3,727.50	5	3,727.50
	ENVELOPE (EXPANDING PLASTIC THICKNESS: 0.5MM)	30.79	100	piece	3,079.00	50	1,539.50	0	0.00	50	1,539.50	0	0.00
	ENVELOPE (MAILING, WHITE)	331.80	35	box	11,613.00	20	6,636.00	5	1,659.00	5	1,659.00	5	1,659.00

ENVELOPE (MAILING, WHITE 80GSM)	331.80	35	box	11,613.00	20	6,636.00	5	1,659.00	5	1,659.00	5	1,659.00
ERASER (FELT FOR WHITE BLACKBOARD)	11.21	10	piece	112.10	10	112.10	0	0.00	0	0.00	0	0.00
FASTENER (METAL 70MM)	79.67	140	box	11,153.80	50	3,983.50	30	2,390.10	30	2,390.10	30	2,390.10
FILE ORGANIZER	71.28	200	piece	14,256.00	100	7,128.00	0	0.00	100	7,128.00	0	0.00
FOLDER PRESSBOARD (240MMX370MM -5MM)	753.90	10	box	7,539.00	5	3,769.50	0	0.00	5	3,769.50	0	0.00
MAGAZINE FILE BOX LARGE SIZE CHIPBOARD	42.00	100	piece	4,200.00	50	2,100.00	0	0.00	50	2,100.00	0	0.00
MARKER WHITEBOARD (BLACK)	10.41	50	piece	520.50	50	520.50	0	0.00	0	0.00	0	0.00
MARKER WHITEBOARD (BLUE)	10.41	50	piece	520.50	50	520.50	0	0.00	0	0.00	0	0.00
MARKER WHITEBOARD (RED)	10.41	50	piece	520.50	50	520.50	0	0.00	0	0.00	0	0.00
MARKER PERMANENT (BLACK)	9.74	50	piece	487.00	50	487.00	0	0.00	0	0.00	0	0.00
MARKER PERMANENT (BLUE)	9.74	50	piece	487.00	50	487.00	0	0.00	0	0.00	0	0.00
MARKER PERMANENT (RED)	9.74	50	piece	487.00	50	487.00	0	0.00	0	0.00	0	0.00
PAPER CLIP 32MM VINYL	6.04	50	box	302.00	50	302.00	0	0.00	0	0.00	0	0.00
PAPER CLIP 48M VINYL	12.86	50	box	643.00	50	643.00	0	0.00	0	0.00	0	0.00
PENCIL HB	20.99	50	box	1,049.50	50	1,049.50	0	0.00	0	0.00	0	0.00
RING BINDER 32MM X 1.12M	203.57	15	bundle	3,053.55	15	3,053.55	0	0.00	0	0.00	0	0.00
RUBBER BAND 70MM	97.65	80	boxes	7,812.00	20	1,953.00	20	1,953.00	20	1,953.00	20	1,953.00
STAMP PAD 60MMX100MM	27.93	110	piece	3,072.30	50	1,396.50	20	558.60	20	558.60	20	558.60
CUTTER BLADE	11.89	50	piece	594.50	50	594.50	0	0.00	0	0.00	0	0.00
CUTTER KNIFE	27.67	50	piece	1,383.50	50	1,383.50	0	0.00	0	0.00	0	0.00
DATING AND STAMPING MACHINE	482.98	5	piece	2,414.90	5	2,414.90	0	0.00	0	0.00	0	0.00
PENCIL SHARPENER	189.00	20	piece	3,780.00	5	945.00	5	945.00	5	945.00	5	945.00
PUNCHER	133.22	40	piece	5,328.80	20	2,664.40	0	0.00	20	2,664.40	0	0.00
SCISSORS	15.75	40	pair	630.00	20	315.00	0	0.00	20	315.00	0	0.00
STAPLER STANDARD TYPE	82.95	40	piece	3,318.00	20	1,659.00	0	0.00	20	1,659.00	0	0.00
TAPE DISPENSER TABLETOP	56.36	50	piece	2,818.00	50	2,818.00	0	0.00	0	0.00	0	0.00
BINDING AND PUNCHING MACHINE	10,500.00	2	unit	21,000.00	1	10,500.00	0	0.00	1	10,500.00	0	0.00
CALCULATOR	136.50	100	unit	13,650.00	50	6,825.00	0	0.00	50	6,825.00	0	0.00
PAPER TRIMMING CUTTING MACHINE	8,165.85	1	unit	8,165.85	1	8,165.85	0	0.00	0	0.00	0	0.00
PAPER SHREDDER	5,754.00	1	unit	5,754.00	1	5,754.00	0	0.00	0	0.00	0	0.00
DOCUMENT CAMERA	29,137.00	1	unit	29,137.00	0	0.00	0	0.00	3	87,411.00	0	0.00
MULTIMEDIA PROJECTOR	18,795.00	1	unit	18,795.00	0	0.00	0	0.00	3	56,385.00	0	0.00
PHILIPPINE NATIONAL FLAG	322.35	100	piece	32,235.00	50	16,117.50	0	0.00	50	16,117.50	0	0.00
HANDBOOK REPUBLIC ACT 9184	46.73	40	book	1,869.20	20	934.60	0	0.00	20	934.60	0	0.00
FIRE EXTINGUISHER DRY CHEMICAL	1,155.00	25	unit	28,875.00	10	11,550.00	5	5,775.00	5	5,775.00	5	5,775.00
FIRE EXTINGUISHER PURE HCFC	5,040.00	10	unit	50,400.00	10	50,400.00	0	0.00	0	0.00	0	0.00
DIGITAL VOICE RECORDER	6,893.80	1	unit	6,893.80	0	0.00	2	13,787.60	2	13,787.60	0	0.00
CHAIR MONOBLOCK CREAM	265.13	200	piece	53,026.00	50	13,256.50	0	0.00	50	13,256.50	100	26,513.00
TABLE MONOBLOCK WHITE 889X889 MM	1,338.75	20	unit	26,775.00	5	6,693.75	5	6,693.75	5	6,693.75	5	6,693.75
CLEARBOOK LEGAL	42.79	200	piece	8,558.00	50	2,139.50	50	2,139.50	50	2,139.50	50	2,139.50
SIGNPEN BLACK	34.94	100	piece	3,494.00	100	3,494.00	0	0.00	0	0.00	0	0.00
SIGNPEN BLUE	34.94	50	piece	1,747.00	50	1,747.00	0	0.00	0	0.00	0	0.00
SIGNPEN RED	34.94	50	piece	1,747.00	50	1,747.00	0	0.00	0	0.00	0	0.00
LATERAL FILING CABINET	15,000.00	5	unit	75,000.00	5	75,000.00	0	0.00	0	0.00	0	0.00
STEEL STORAGE CABINET	13,000.00	5	unit	65,000.00	5	65,000.00	0	0.00	0	0.00	0	0.00
OFFICE CHAIR	2,000.00	25	piece	50,000.00	25	50,000.00	0	0.00	0	0.00	0	0.00
EXECUTIVE CHAIR	5,000.00	20	piece	100,000.00	10	50,000.00	0	0.00	10	50,000.00	0	0.00
OFFICE TABLE	4,000.00	10	piece	40,000.00	10	40,000.00	0	0.00	0	0.00	0	0.00
EXECUTIVE TABLE	10,000.00	5	piece	50,000.00	5	50,000.00	0	0.00	0	0.00	0	0.00
THUMB TACKS	15.00	50	box	750.00	50	750.00	0	0.00	0	0.00	0	0.00
TAPE DOUBLE ADHESIVE	20.00	50	piece	1,000.00	50	1,000.00	0	0.00	0	0.00	0	0.00
CORRECTION FLUID	15.00	60	piece	900.00	30	450.00	0	0.00	30	450.00	0	0.00
GLUE STICK	8.00	100	piece	800.00	50	400.00	0	0.00	50	400.00	0	0.00
ENVELOPE BROWN LETTER	3.00	400	piece	1,200.00	100	300.00	100	300.00	100	300.00	100	300.00
ENVELOPE TRANSPARENT LETTER	5.00	800	piece	4,000.00	200	1,000.00	200	1,000.00	200	1,000.00	200	1,000.00
FOLDER BROWN LEGAL	3.50	200	piece	700.00	200	700.00	0	0.00	0	0.00	0	0.00
FOLDER BROWN LETTER	3.00	150	piece	450.00	150	450.00	0	0.00	0	0.00	0	0.00
FOLDER WHITE LEGAL	5.00	200	piece	1,000.00	200	1,000.00	0	0.00	0	0.00	0	0.00
FOLDER WHITE LETTER	4.00	150	piece	600.00	150	600.00	0	0.00	0	0.00	0	0.00
BALLPEN BLACK	7.00	1000	piece	7,000.00	250	1,750.00	250	1,750.00	250	1,750.00	250	1,750.00
BALLPEN BLUE	7.00	400	piece	2,800.00	100	700.00	100	700.00	100	700.00	100	700.00
BALLPEN RED	7.00	200	piece	1,400.00	50	350.00	50	350.00	50	350.00	50	350.00
PAPER FASTENER	75.00	100	box	7,500.00	25	1,875.00	25	1,875.00	25	1,875.00	25	1,875.00
LETTER TRAY	200.00	30	piece	6,000.00	20	4,000.00	0	0.00	10	2,000.00	0	0.00
STAMP PAD INK	30.00	40	bottle	1,200.00	20	600.00	0	0.00	20	600.00	0	0.00
LAMINATING FILM	60.00	60	pack	3,600.00	30	1,800.00	0	0.00	30	1,800.00	0	0.00
PUSHPIN	40.00	66	box	2,640.00	30	1,200.00	12	480.00	12	480.00	12	480.00
LAMINATOR	10,000.00	1	unit	10,000.00	2	20,000.00	0	0.00	2	20,000.00	0	0.00
STICKER PAPER A4	25.00	80	pack	2,000.00	20	500.00	20	500.00	20	500.00	20	500.00
PHOTO PAPER	70.00	200	pack	14,000.00	50	3,500.00	50	3,500.00	50	3,500.00	50	3,500.00
LETTER HEAD LETTER	1,600.00	15	ream	24,000.00	5	8,000.00	5	8,000.00	5	8,000.00	0	0.00
LETTER HEAD LEGAL	1,800.00	15	ream	27,000.00	5	9,000.00	5	9,000.00	5	9,000.00	0	0.00
PAPER BOND LETTER	125.00	200	ream	25,000.00	50	6,250.00	50	6,250.00	50	6,250.00	50	6,250.00

PAPER BOND A3	250.00	10	ream	2,500.00	10	2,500.00	0	0.00	0	0.00	0	0.00
DELL LAPTOP I3	26,000.00	3	unit	78,000.00	3	78,000.00	0	0.00	0	0.00	0	0.00
EPSON PRINTER L210	6,000.00	2	unit	12,000.00	2	12,000.00	0	0.00	0	0.00	0	0.00
EPSON PRINTER L1300	27,000.00	1	unit	27,000.00	1	27,000.00	0	0.00	0	0.00	0	0.00
EPSON PRINTER L365	11,000.00	1	unit	11,000.00	1	11,000.00	0	0.00	0	0.00	0	0.00
EPSON FX2190	38,000.00	1	unit	38,000.00	1	38,000.00	0	0.00	0	0.00	0	0.00
DESKTOP COMPUTER	16,000.00	3	unit	48,000.00	3	48,000.00	0	0.00	0	0.00	0	0.00
COPIER AFICIO 1600	70,000.00	1	piece	70,000.00	1	70,000.00	0	0.00	0	0.00	0	0.00
TONER COPIER	900.00	50	pack	45,000.00	50	45,000.00	0	0.00	0	0.00	0	0.00
FUEL, OIL AND LUBRICANTS				500,000.00		125,000.00		125,000.00		125,000.00		125,000.00
SUBSCRIPTION				50,000.00		12,500.00		12,500.00		12,500.00		12,500.00
TRANSPORTATION EQUIPMENT				4,000,000.00		2,000,000.00		2,000,000.00				
OTHER PROPERTY, PLANT AND EQUIPMENT				500,000.00		125,000.00		125,000.00		125,000.00		125,000.00
OTHER PPE (GENERATOR)				750,000.00		750,000.00						
MDRRMO EARLY WARNING SYSTEM				160,000.00		40,000.00		40,000.00		40,000.00		40,000.00
MDRRMO FILLING MATERIALS				500,000.00				250,000.00				250,000.00
MDRRMO VEHICLE				1,000,000.00				1,000,000.00				
MDRRMO EQUIPMENT				500,000.00		125,000.00		125,000.00		125,000.00		125,000.00
MDRRMO ALERT CENTER EQUIPMENTS				500,000.00				300,000.00		200,000.00		
MDRRMO STOCKPILE OF GOODS				525,500.00		50,000.00		100,000.00		375,000.00		
MDRRMO PROVISION FOR DENGUE RESPONSE AND EPIDEMICS				300,000.00								
MDRRMO PROVISION OF TENTS AND OTHER SHELTER FACILITIES				300,000.00				300,000.00				
MDRRMO QUICK RESPONSE				3,754,500.00								
GAD PROVISION OF ASSISTIVE DEVICES FOR SENIOR CITIZENS				200,000.00								
GAD MEDICINES FOR DIABETIC AND HYPERTENSIVE PATIENTS				300,000.00						300,000.00		
GAD TRAINING CENTER EQUIPMENT, TOOLS AND MATERIALS				700,000.00				700,000.00				
PROVISION FOR SENIOR CITIZENS- BOOKLETS AND IDs				50,000.00								
PROVISION FOR SENIOR CITIZENS- ASSISTIVE DEVICES				300,000.00								
PROVISION FOR PWDs- BOOKLETS AND IDs				30,000.00								
PROVISION FOR PWDs- ASSISTIVE DEVICES				250,000.00								
SPORTS EQUIPMENT				500,000.00								
IBM SYSTEM				500,000.00								
ITAX SYSTEM				40,000.00								
PRINTING AND PUBLICATION				500,000.00		125,000.00		125,000.00		125,000.00		125,000.00
TELEPHONE EXPENSES (ALL DEPARTMENTS)				200,000.00		50,000.00		50,000.00		50,000.00		50,000.00
INTERNET SUBSCRIPTION (ALL DEPARTMENTS)				210,000.00		52,500.00		52,500.00		52,500.00		52,500.00
ELECTRICITY (ALL DEPARTMENTS)				2,237,000.00		559,250.00		559,250.00		559,250.00		559,250.00
WATER (ALL DEPARTMENTS)				400,000.00		100,000.00		100,000.00		100,000.00		100,000.00
ADVERTISING (ALL DEPARTMENTS)				300,000.00		75,000.00		75,000.00		75,000.00		75,000.00
COMPUTER SOFTWARE (LOCAL CENSUS)				1,000,000.00								
DRUGS AND MEDICINES				1,800,000.00		450,000.00		450,000.00		450,000.00		450,000.00
AGRICULTURAL SUPPLIES				300,000.00		75,000.00		75,000.00		75,000.00		75,000.00
SWM EQUIPMENTS, TOOLS AND MATERIALS				2,000,000.00		500,000.00		500,000.00		500,000.00		500,000.00
EARTH FILLING MATERIALS				6,000,000.00		1,500,000.00		1,500,000.00		1,500,000.00		1,500,000.00
				32,991,763.14		7,902,385.98		8,682,753.96		5,353,876.48		4,276,384.36

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

HON. ABUNDIO S. PUNSALAN JR
Mayor

**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-02				Planned Amount			Page 1 of 3 pages					
Department/ Office: Office of the Vice Mayor				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	OFFICE SUPPLIES			30,000.00		7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			120,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	TELEPHONE EXPENSES			30,000.00		7,500.00		7,500.00		7,500.00		7,500.00
	MACHINERY AND EQUIPMENT-OFFICE EQUIPMENT			200,000.00		50,000.00		50,000.00		50,000.00		50,000.00
				380,000.00		105,000.00		105,000.00		105,000.00		105,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p>Prepared by: HON. LEONORA C. WONG Vice Mayor</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-04				Planned Amount			Page 1 of 3 pages					
Department/ Office: Office of the Municipal Treasurer				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	OFFICE SUPPLIES			125,000.00		31,250.00		31,250.00		31,250.00		31,250.00
	FUEL, OIL AND LUBRICANTS			150,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	SUBSCRIPTION			10,000.00								
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00		2,500.00		2,500.00		2,500.00		2,500.00
	ACCOUNTABLE FORMS			300,000.00		75,000.00		75,000.00		75,000.00		75,000.00
				595,000.00		148,750.00		148,750.00		148,750.00		148,750.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p align="right">Prepared by: ROWEL P. MANIACUP Municipal Treasurer</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-05				Planned Amount			Page 1 of 3 pages						
Department/ Office: Office of the Municipal Assessor				Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	OFFICE SUPPLIES			30,000.00			7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			100,000.00			25,000.00		25,000.00		25,000.00		25,000.00
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00			2,500.00		2,500.00		2,500.00		2,500.00
				140,000.00			35,000.00		35,000.00		35,000.00		35,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p align="right">Prepared by: MICHAEL JAYSON C. CARLOS Municipal Assessor</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-07				Planned Amount			Page 1 of 3 pages					
Department/ Office: Office of the Municipal Civil Registrar				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	OFFICE SUPPLIES			30,000.00		7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			100,000.00		25,000.00		25,000.00		25,000.00		25,000.00
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00		2,500.00		2,500.00		2,500.00		2,500.00
				140,000.00		35,000.00		35,000.00		35,000.00		35,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p align="right">Prepared by: JEAN PAUL C. MALONZO Municipal Civil Registrar</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-08				Planned Amount			Page 1 of 3 pages						
Department/ Office: Office of the MPDC				Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	OFFICE SUPPLIES			30,000.00			7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			100,000.00			25,000.00		25,000.00		25,000.00		25,000.00
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00			2,500.00		2,500.00		2,500.00		2,500.00
				140,000.00			35,000.00		35,000.00		35,000.00		35,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p>Prepared by: ENP ULA O. SUPAN Municipal Planning and Development Coordinator</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-09				Planned Amount			Page 1 of 3 pages						
Department/ Office: Office of the Municipal Accountant				Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	OFFICE SUPPLIES			30,000.00			7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			100,000.00			25,000.00		25,000.00		25,000.00		25,000.00
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00			2,500.00		2,500.00		2,500.00		2,500.00
				140,000.00			35,000.00		35,000.00		35,000.00		35,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p>Prepared by: NALDY S. LUBO Municipal Accountant</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-10				Planned Amount			Page 1 of 3 pages						
Department/ Office: Office of the Information Technology				Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	OFFICE SUPPLIES			30,000.00			7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			100,000.00			25,000.00		25,000.00		25,000.00		25,000.00
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00			2,500.00		2,500.00		2,500.00		2,500.00
				140,000.00			35,000.00		35,000.00		35,000.00		35,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p>Prepared by: ALJIE T. TAYAG MGDH / IT</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-11				Planned Amount			Page 1 of 3 pages					
Department/ Office: Rural Health Unit				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	OFFICE SUPPLIES			30,000.00		7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			100,000.00		25,000.00		25,000.00		25,000.00		25,000.00
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00		2,500.00		2,500.00		2,500.00		2,500.00
	OFFICE EQUIPMENT- I CLINIC SYSTEM			500,000.00		500,000.00						
	OTHER PPE-MISTBLOWER			100,000.00		100,000.00						
				740,000.00		635,000.00		35,000.00		35,000.00		35,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p align="right">Prepared by: DR. MARLINE B. DELA ROSA Rural Health Physician</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-12				Planned Amount			Page 1 of 3 pages					
Department/ Office: Municipal Social Welfare and Development Office				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	OFFICE SUPPLIES			30,000.00		7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			100,000.00		25,000.00		25,000.00		25,000.00		25,000.00
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00		2,500.00		2,500.00		2,500.00		2,500.00
				140,000.00		35,000.00		35,000.00		35,000.00		35,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p>Prepared by: ARMINDA B. ABENOJA MSWDO</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-13				Planned Amount			Page 1 of 3 pages					
Department/ Office: Office of the Municipal Engineer				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	OFFICE SUPPLIES			30,000.00		7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			100,000.00		25,000.00		25,000.00		25,000.00		25,000.00
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00		2,500.00		2,500.00		2,500.00		2,500.00
				140,000.00		35,000.00		35,000.00		35,000.00		35,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p>Prepared by: ENGR. BENIGNO M. BONUS Municipal Engineer</p>
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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Municipality: **SAN SIMON**

Plan Control No. APP 2020-14				Planned Amount			Page 1 of 3 pages					
Department/ Office: Office of the Municipal Agriculture Officer				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Total Cost	D I S T R I B U T I O N							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	OFFICE SUPPLIES			30,000.00		7,500.00		7,500.00		7,500.00		7,500.00
	FUEL, OIL AND LUBRICANTS			100,000.00		25,000.00		25,000.00		25,000.00		25,000.00
	REPAIR AND MAINTENANCE- MACHINERY AND EQUIPMENT			10,000.00		2,500.00		2,500.00		2,500.00		2,500.00
				140,000.00		35,000.00		35,000.00		35,000.00		35,000.00

<p>This is to certify that the above procurement plan is in accordance with the objective of this Office</p>	<p>Prepared by: ELEAZER G. SANTOS MAO</p>
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Summary by Office

Department	Head of Department/Office	Total Cost
OFFICE OF THE MAYOR	ABUNDIO S. PUNSALAN JR	32,991,763.14
OFFICE OF THE VICE MAYOR	LEONORA C. WONG	380,000.00
OFFICE OF THE SB	HONORATO M. ALMARIO	
MUNICIPAL TREASURER'S OFFICE	ROWEL P. MANIACUP	595,000.00
MUNICIPAL ASSESSOR'S OFFICE	MICHAEL JAYSON C. CARLOS	140,000.00
MUNICIPAL BUDGET OFFICE	JACQUELINE P. ALFARO	140,000.00
OFFICE OF THE MUNICIPAL CIVIL REGISTRAR	JEAN PAUL C. MALONZO	140,000.00
OFFICE OF THE MPDC	ENP ULA O. SUPAN	140,000.00
MUNICIPAL ACCOUNTANT'S OFFICE	NALDY S. LUBO	140,000.00
INFORMATION TECHNOLOGY OFFICE	ALJIE T. TAYAG	140,000.00
RURAL HEALTH UNIT	DR. MARLINE B. DELA ROSA	740,000.00
MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE	ARMINDA B. ABENOJA	140,000.00
MUNICIPAL ENGINEER'S OFFICE	ENGR. BENIGNO M. BONUS	140,000.00
MUNICIPAL AGRICULTURE OFFICE	ELEAZER G. SANTOS	140,000.00
TOTAL		35,966,763.14

Prepared By:

Approved By:

ENGR. BENIGNO M. BONUS

HON. ABUNDIO S. PUNSALAN JR

Head, BAC

Local Chief Executive